

# SAFETY Checklist

Completed By:

Location:

Date Completed:

## Walking and Working Surfaces: Training Requirements (General Industry)

**Instructions:** This checklist is intended to help you identify potential hazards in your workplace. The questions are based on applicable Federal OSHA standards. Keep in mind that additional state and local regulations may apply, depending upon your location. Please select one answer for each question. You can click in the box if completing this form on your computer or mobile device. If you select “no,” you should investigate further to determine what corrective action may be needed to address the hazard. You can review the specific OSHA Standards outlined below at [www.osha.gov/law-regs.html](http://www.osha.gov/law-regs.html). Choose “General Industry” or “Construction.”

### 1910.21 Scope and Definitions

Qualified describes a person who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training, and experience has successfully demonstrated the ability to solve or resolve problems relating to the subject matter, the work, or the project.

Questions		OSHA Regulation	Yes	No	N/A
1	Has the employer provided the required training for each employee who may be exposed to a fall hazard?	1910.30(a)(1)			
2	Has each employee been trained by a qualified person?	1910.30(a)(2)			
3	Has each employee been trained on the nature of the fall hazards in the work area and how to recognize them?	1910.30(a)(3)(i)			
4	Has each employee been trained on the procedures to be followed to minimize those hazards?	1910.30(a)(3)(ii)			
5	Has each employee been trained on the correct procedures for installing, inspecting, operating, maintaining, and disassembling personal fall protection systems that they may be required to use?	1910.30(a)(3)(iii)			
6	Has each employee been trained on the correct use of personal fall protection systems and equipment including, but not limited to, proper hook-up, anchoring, and tie-off techniques, and methods of equipment inspection and storage?	1910.30(a)(3)(iv)			
7	Has each employee been trained in the proper care, inspection, storage, and use of the equipment before using the equipment?	1910.30(b)(1)			
8	Has each employee who uses a dockboard been trained to properly place and secure it to prevent unintentional movement?	1910.30(b)(2)			

	Questions	OSHA Regulation	Yes	No	N/A
9	Has each employee who uses a rope descent system been trained in proper rigging and use of the equipment?	1910.30(b)(3)			
10	Has each employee who uses a designated area been trained in the proper set-up and use of the area?	1910.30(b)(4)			
11	When there is reason to believe that an employee does not have the understanding and skill required has retraining been conducted?	1910.30(c)			
12	When changes in the workplace render previous training obsolete or inadequate has retraining been conducted?	1910.30(c)(1)			
13	When changes in the types of fall protection systems or equipment to be used render previous training obsolete or inadequate has retraining been conducted?	1910.30(c)(2)			
14	When inadequacies in an affected employee's knowledge or use of fall protection systems or equipment indicate that the employee no longer has the requisite understanding or skill necessary to use equipment or perform the job safely has retraining been conducted?	1910.30(c)(3)			
15	Has the employer provided information and training to each employee in a manner that the employee understands?	1910.30(d)			

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