

5 KEY ELEMENTS FOR YOUR PROGRAM

HOLD EMPLOYEES AND SUPERVISORS ACCOUNTABLE FOR YOUR ELECTRICAL SAFETY PROGRAM BY ASSIGNING SPECIFIC INDIVIDUALS TO EACH OF THE FOLLOWING FIVE KEY PLAN ELEMENTS:

1. Identify and investigate electrical hazards. Conduct electrical inspections and walk-arounds. Has this been done?

YES If so, by whom? _____ Date completed _____

NO If not, to whom will this be assigned? _____ Date assigned _____

2. Gather information from workers in meetings, through surveys, suggestion programs and task forces on potential electrical hazards. Has this been done?

YES If so, by whom? _____ Date completed _____

NO If not, to whom will this be assigned? _____ Date assigned _____

3. Investigate equipment electrical hazards. Has this been done?

YES If so, by whom? _____ Date completed _____

NO If not, to whom will this be assigned? _____ Date assigned _____

4. Audit electrical operating procedures to identify hazards or concerns in work processes. Has this been done?

YES If so, by whom? _____ Date completed _____

NO If not, to whom will this be assigned? _____ Date assigned _____

5. Provide education and training.

For skilled trades Date of training _____

For supervision Date of training _____

For workforce Date of training _____